



**2ND GOVERNMENT OF JAMAICA PROTOCOL CONFERENCE
22-24 APRIL, 2026**

INFORMATION NOTE

Dear Participants,

Welcome to the Ministry of Foreign Affairs and Foreign Trade. The Conference is being held in the Kingston Hall on the 1st Floor of the Hugh Lawson Shearer Building which has been the Ministry's Headquarters on the Waterfront in Downtown Kingston since 2021.

PROGRAMME AND DOCUMENTS

The Conference Programme and the Profiles of Conference Presenters are accessible by scanning this QR Code:



Please take note of the sessions and their timing. Handouts and session presentations will also be accessible via the QR code.

LUNCH AND COFFEE BREAKS

Lunch and coffee breaks will be provided at the times indicated in your Programme. A buffet style lunch will be served daily in the room adjoining the Stage and you will dine at your desk. Coffee break will be available in the Lignum Vitae room mid-mornings. During the afternoon sessions liquid refreshments will be available in the Lignum Vitae Room.

RESTROOM

The Restrooms are located at the end of the corridor adjacent to the Lobby on your left when you exit the Kingston Hall.

THE EVENT OF AN EMERGENCY

Please use the main doors from the Lobby to exit the building down the front steps to the Muster Point, as directed.

We look forward to your active participation in the Conference